

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: Memorial Pool Beam Repair Engineering

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, PE, Director of Public Works/City Engineer

DATE: March 1, 2017

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services.

- Is the contract appropriation or price increase included in this year's budget? yes no

PW Facilities Department Contracts

- Identify contract funding sources (general fund, grants, loans, etc....):

Account #0502-42047 General Fund

- The name and address of the recommended Professional Service Provider are:

Pennoni Associates, Inc.
2041 Avenue C, Suite 100
Bethlehem, PA 18017

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall run for 45 days from the Notice to Proceed.

- Description of project or scope of services to be provided:

Two deteriorated steel beams located in the basement filter room at Memorial Pool need to be inspected and will need additional support. This project is for the analysis of the existing beams and design of additional support measures to ensure safe load carrying capacity.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$1,800

- Number of renewal term options and duration of each renewal, if any:

None

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

Pennoni Associates prepared a proposal with a well-defined scope, they have staff with experience in similar projects, are able to quickly mobilize to complete the work, and their cost is very reasonable.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

MA/MD/mob
attachment

cc: Mayor
Director of Administration
Director of Budget and Finance
Director of Community & Economic Development
Law Bureau
Purchasing Bureau
Controller

By: 
Title: Director of Public Works/City Engineer